

DIVISIONAL ASSIGNMENTS

A. All Longy faculty members are assigned to teach in one or more of the School's divisions (Preparatory, Continuing Studies, Conservatory) and may not teach beyond that assignment unless appointed through the process below except in the case of secondary private instruction, EEP mentors, ISP advisers, jury participation, coaching of chamber ensembles, and select courses where Community Programs faculty members may be engaged for such instruction in the Conservatory.

B. The following guidelines shall apply to faculty members seeking permanent assignment to a new division:

1. There must be a demonstrated need for an additional faculty member in the new division. The need will be confirmed by the Department Chair and appropriate Dean(s), and will be submitted to the President, for his/her approval.
2. The School will require the candidate to apply to teach in the new division, possibly as part of an external search process.
3. Additionally, the process will follow the procedure as outlined in Hiring Procedures and Posting, Article _____.

C. Suzuki faculty members will teach only Suzuki private lessons and group classes in the Preparatory and Continuing Studies divisions. This does not preclude Suzuki faculty members from teaching classes or ensembles not in conflict with the objectives and offerings of the Suzuki Program.